

Request for Information

RFI for Medical and Life Insurance

Publish date: 30 April 2026

Deadline to Respond: 14 May 2026 at 4:00 PM (Lebanon Time)

Interested service providers are strongly advised to read through the entire Request for information document before submitting their responses

The International Rescue Committee, IRC is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict.

Request for Information Objective

The objective of the RFI is to seek your interest and your ability to provide medical and life insurance services to the following locations: Lebanon, Jordan, Syria, Yemen, Ukraine, RO + SSU (Jordan) and OPT

Scope of Work – Technical Requirement:

Vendors should complete appendix A

Vendor Submission:

Vendors are expected to submit the following documentation:

- Completed Appendix A – as per attached PDF sheet (*as signed and stamped*)
- Legal documents (Business Registration, etc.)
- Company Profile
- Completed Vendor information form - as per attached VIF (*filled, signed, and stamped*)

RFI Submission:

Vendors who wish to participate in the RFI Process should send the information required to the following Email Address: medicalandlifeinsuranceRFI@rescue.org on or before 14 May 2026 at 4:00 PM (Lebanon Time)

Any inquiries or clarifications related to this RFI should be submitted to

QA-medicalandlifeinsurance@rescue.org no later than **7 May 2026**

Note:

This RFI does not constitute a solicitation. **IRC is not requesting any bids or proposals at this stage**; IRC is seeking information on your business for internal evaluation and to support in building our tendering documentation.

Your response to this EOI (Expression of Interest) does not automatically ensure that you will be selected to participate in tender or be selected for any procurement with IRC.